

Online Ordering System (e-Mapa)

The e-Mapa, <https://isportal.namria.gov.ph/eMapa/>, is an online shop for clients who wish to purchase NAMRIA printed products, particularly maps, nautical charts, and publications. Clients can track their purchases using the e-Mapa.

See the Product Fee Table below for the products available in the e-Mapa.

The NAMRIA and Geoportal Philippines websites, at namria.gov.ph and geoportal.gov.ph, respectively, offer digital products that can be downloaded directly for free, without the need for a request letter.

Office or Division:	NAMRIA One-stop Shop
Category:	External Service
Classification:	Simple
Type of Transaction:	G2B (Government to Business), G2C (Government to Citizen), G2G (Government to Government)
Who may avail:	All
Operating Hours:	8:00 AM - 5:00 PM

CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
<div>Standard Requirement</div> <div>1. Proof of Payment</div> <div>(1) Electronic Copy</div> <div>Remarks:</div> <div>Proof of Payment (POP) can be a screenshot of the online payment receipt or a digital copy of a bank deposit slip.</div> <div>Agency - Division: Payment Service Provider - Not Applicable</div>				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE (Designation; Office)

1. Add the product to cart and place the order Location: https://isportal.namria.gov.ph/eMapa/	1. Contact the client to verify the ordered product	None	20 minute/s	<ul style="list-style-type: none"> Technical Staff; NAMRIA One-stop Shop
2. Verify the ordered product Location: https://isportal.namria.gov.ph/eMapa/	2.1. Prepare the External Client Request (ECR) and Order of Payment (OP)	None	10 minute/s	<ul style="list-style-type: none"> Support Staff; NAMRIA One-stop Shop
	2.2. Send copy of ECR form and OP to the client		10 minute/s	<ul style="list-style-type: none"> Support Staff; NAMRIA One-stop Shop
3. Pay the required fee Location: Land Bank of the Philippines' Link.Biz Portal: www.lbp-eservices.com/egps/portal/Merchants.jsp	3. Prepare the product	Formula Fees Breakdown: Product Fee Table	30 minute/s	<ul style="list-style-type: none"> Technical Staff; NAMRIA One-stop Shop Technical Staff; Client Service Unit - Mapping and Geodesy Branch Technical Staff; Client Service Unit - Hydrography Branch
4. Send Proof of Payment (POP) Location: Email: css.gismb@namria.gov.ph	4.1. Verify POP and prepare Official Receipt (OR)	None	2 working day/s	<ul style="list-style-type: none"> Special Collecting Officer; NAMRIA One-stop Shop
	4.2. Release product and OR to the client		20 minute/s	<ul style="list-style-type: none"> Support Staff; NAMRIA One-stop Shop

Total Processing Time:	2 working day/s, 1 hour/s, 30 minute/s
Total Processing Fee:	None

Formula / Schedule of Fees:
Product Fee Table

PRODUCT	UNIT	FEE
Administrative Map - Philippine Map (36 inches x 40 inches)	sheet	300.00
Administrative Map - Regional/Provincial (various sizes, minimum of 36 inches x 36 inches)	sheet	200.00
Administrative Map (vector)	MB	300.00
Bajo de Masinloc	book	1,200.00
Nautical Chart (black and white) AO size	sheet	700.00
Nautical Chart (colored) AO size	sheet	900.00
Philippine List of Lights	book	700.00
Philippine Coast Pilot Book	volume	2,500.00
Philippine Coast Pilot Book, Older Editions	volume	1,100.00
Relief Map of the Philippines	sheet	300.00
Tide and Current Table	book	500.00
Topographic Map (all scales)	sheet	150.00